



DEPARTMENT: AGRICULTURE  
REPUBLIC OF SOUTH AFRICA

## **PROCEDURAL NOTICE - ANIMAL IDENTIFICATION ANIMAL IDENTIFICATION ACT (AIDA) (ACT NO. 6 OF 2002)**

With reference to the Implementation Protocol signed on 1 November 2007 the following procedural notice is issued to Provinces for assisting the national DOA in implementing AIDA.

### **FUNCTION**

The Animal Identification Act, 2002 (Act No. 6 of 2002), serves as a national regulatory mandate that provides for an Animal Identification System which acts as a first line of defense against stock theft, enhances identification of property and supports tracing of animals.

### **THE ANIMAL IDENTIFICATION SYSTEM (AIS)**

The Animal Identification System (AIS) is the computerized National Register of Animal Identification marks of South Africa and is managed by the Department of Agriculture (DoA).

**REGISTRAR:** Is an officer of DoA designated by the Minister for Agriculture, who must exercise his or her powers / functions and duties subject to any instruction issued by the Minister.

The Registrar may in writing authorize any officer to perform any function entrusted to the Registrar in terms of this Act.

## **FUNCTIONS OF AUTHORIZED AIDA CO-ORDINATOR IN PROVINCES**

- ◆ Takes charge of the implementation of AIDA in Province [Under instruction of Registrar].
- ◆ Liaison with Stock holders, SAPS, Stock Theft Forum, Local Authority, clients and Organize Agriculture.
- ◆ Arrange meetings, farmer's days to promote the marking of animals in accordance with AIDA.
- ◆ Give lectures on Animal Identification Act and Regulations to the Animal Health Technicians / Extension Officers / farmers.
- ◆ Manage the Contact point in Province – act as an enquiry point where all relevant information can be distributed to clients.
- ◆ Receive all applications and payments [in form of revenue stamps pasted on the form] for animal identification marks; capture applications in a register and forward the application to the Registrar's office by registered post.
- ◆ Coordinators to be linked to the AIS for enquiry purposes only, to assist the farmers on all matters pertaining to AIDA (no registration or printing of certificates will be done at this stage – this will remain a national function at the Registrars office in Pretoria).

## **FUNCTIONS OF AUTHORIZED OFFICER / INSPECTOR**

- ◆ Contact all communities and specifically animal owners in his/her area of jurisdiction and explain the requirements / advantages of the AIDA system of identification to them.
- ◆ Assist Coordinator with tasks at hand.
- ◆ Help the clients to complete the application forms, check whether correct revenue stamps are pasted on applications. Collect and record applications in a register. Post applications per registered post or by hand to AIDA co-coordinator.
- ◆ Give demonstrations / assist farmers regarding branding / tattooing of animals.
- ◆ Control the quality of the identification process.

## **APPLICATION TO REGISTER AN ANIMAL IDENTIFICATION MARK**

### **Description**

All livestock owners must have a registered identification mark for their animals. The permanent marking of cattle, sheep, goats and pigs is compulsory in South Africa.

### **Steps to follow**

- Fill in an application form. The form can be downloaded or obtained from AHT, extension officers, magistrate offices, stock-theft units of the South African Police Services or from the Registrar: Animal Identification in Pretoria.
- Buy Revenue Stamps to the value of R110 at the Post Office to pay for the registration and paste it at the bottom of the form where indicated.
- Cross the stamp by signing or writing your surname, initials and date over it.
- You should pay for the registration of a brand only once.
- Send the application by registered mail to: The Registrar: Animal Identification, Private Bag X138, Pretoria 0001, or take the form to the nearest State Veterinarians office who will post it to the Registrar.

## **APPLICATION FOR THE TRANSFER OF AN ANIMAL IDENTIFICATION MARK**

### **Description**

The permanent marking of cattle, sheep, goats and pigs is compulsory in South Africa. All livestock owners must have a registered identification mark for their animals.

An identification mark can be transferred to another person in the case of the death of an owner of a mark or if an owner gives permission for his mark to be transferred.

### **Steps to follow**

- Fill in an application form. It can be downloaded from this page or obtained from AHT, extension officers, magistrate's offices, stock-theft units of the South African Police Service, or from the Registrar: Animal Identification in Pretoria.

- Part 2 of the form must be completed by the owner of the mark or by the executor of the estate (in the case of the death of the owner).
- Buy Revenue Stamps to the value of R110 at the Post Office to pay for the registration. Paste the stamps at the bottom of the form, where indicated.
- Cross the stamps by signing or writing your surname, initials and date over them.
- You pay for the registration of a brand only once.
- Send the application by registered post to the Registrar: Animal Identification, Private Bag X138, Pretoria, 0001, or take the form to the nearest State Veterinarians office who will post it to the Registrar.

## **APPLICATION FOR REGISTRATION AS A MARKING OPERATOR**

### **Description**

Section 11 of the Animal Identification Act, 2002, provides for the registration of marking operators. The Act prescribes that any person who wants to mark animals other than his or her own for financial gain must apply to the Registrar: Animal Identification for registration as a marking operator.

Before being registered, a marking operator must have successfully completed a course of instruction on:

- the theory and technique of hot iron branding
- the theory and technique of freeze branding
- the theory and technique of tattooing
- the theory and technique of restraining and marking animals
- legislation regarding the identification of animals, and
- Legislation regarding the welfare of animals.


### **Steps to follow**

- Contact the office of the Registrar: Animal Identification for a list of institutions where the course of instruction can be completed.

## LIST OF SERVICE PROVIDERS

NAME OF INSTITUTION	CONTACT PERSON	ADDRESS	TELEPHONE NUMBERS
GROOTFONTEIN AGRICULTURAL DEVELOPMENT INSTITUTE	Mr. Andries Pretorius	Private Bag X529 MIDDELBURG 5900	Tel. (049) 8421113 Fax. (049) 8424352
SKILLS FOR AFRICA	Mr. Norman Schnetler	P O Box 35 DANIELSRUS 9705	Tel. 0824436966
GOEDGEDACHT AGRICULTURAL RESOURCE CENTRE	Me. Gazelle Mc Dougall	P O Box 468 MALMESBURY 7299	Tel. (022) 482 1016 Fax. (022) 4821154
SKILLS FOR ALL	Mr. Hannes du Plessis	P O Box 20590 NOORDBRUG 2522	Tel. (018) 293 3718
TEMO-THUO BUSINESS SKILLS SOLUTIONS	Mr. Eric Lesufi	P O Box 9307 PRETORIA 0001	Tel. (012) 325 2165 Fax. (012) 325 2164
POTCHEFSTROOM AGRICULTURAL COLLEGE	Mr. T. Philemon Motene or Mr. J.J. Viljoen	Private Bag X804 POTCHEFSTROOM 2520	Tel. (018) 299 6747 or (018) 299 6616 Fax. (018) 293 3925

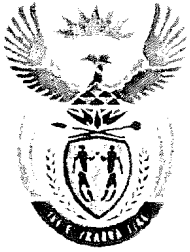
- After you have completed the course successfully, the institution of instruction will give you an application form to complete.
- The institution notifies the Registrar that you have completed the course successfully and that you may be registered as a marking operator.
- The Registrar places you on the National Register of Marking Operators.
- You may then mark animals for financial gain.



Dr. W.F. Ungerer

ACTING DIRECTOR: ANIMAL HEALTH

DATE: 13 February 2009



# agriculture

Department  
Agriculture  
REPUBLIC OF SOUTH AFRICA

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**From:** Directorate Animal Health  
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**Enquiries:** Dr Mpho Maja  
**Ref:**

28 January 2009

DR. W. UNGERER  
DEPUTY DIRECTOR: EPIDEMIOLOGY

Dear Dr. Ungerer,

## **APPOINTMENT AS ACTING DIRECTOR: ANIMAL HEALTH**

In terms of Article 32 of the Public Service Act of 1994 you are hereby temporarily appointed as Acting Director: Animal health from the 28<sup>th</sup> January to the 30<sup>th</sup> of June 2009.

I wish you well with this important task.

Kind regards

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**Dr. Mpho Maja**  
**DIRECTOR: ANIMAL HEALTH**