



agriculture, forestry & fisheries

Department:
Agriculture, Forestry and Fisheries
REPUBLIC OF SOUTH AFRICA

Minutes of the National Coordinating Committee for Information Management (NATCCIM) Meeting Held on 15 – 16 August 2018 at the Regent Hotel, 22 Esplanade St, Quigney Beach, East London, Eastern Cape

ITEM	SUBJECT	DISCUSSION/DECISION	ATTENTION OF
1.	Opening and Welcome	❖ Mr Vincent Peterson from the Eastern Cape Department of Rural Development and Agrarian Reform Premier's Office welcomed everyone to the Eastern Cape province on behalf of the Provincial GITO. He stated that ICT is important enabler, he used to work with GIS at Department of Water Affairs. He said he would like to see how they will be able to assist each other.	
2.	Attendance		
2.1.	Present at meeting	<ul style="list-style-type: none"> ❖ Ms Xoliswa Skondo – Eastern Cape Department of Rural Development and Agrarian Reform (Host) ❖ Mr Vincent Peterson - Eastern Cape Department of Rural Development and Agrarian Reform, Office of the Premier ❖ Mr Jimmy Weir-Smith – DAFF Directorate: ICT Service Strategy & Systems (Chairperson) ❖ Ms PT Sehoole – DAFF Chief Information Officer ❖ Mr Siphon Ntombela – DAFF Deputy Director-General: Corporate Services ❖ Ms N Khumalo – Eastern Cape Department of Rural Development and Agrarian Reform ❖ Ms Nosibonelelo Kom – Eastern Cape Department of Rural Development and Agrarian Reform ❖ Mr Tozamide Lukhala – DAFF Director: National Extension Reform ❖ Ms Maida Boois – DAFF Director: ICT Service Strategy & Systems ❖ Mr Floris Huysamer – Western Cape Department of Agriculture (DoA) ❖ Ms Emelda De Bruyn – Western Cape Department of Agriculture (DoA) ❖ Mr Johann Diener – Western Cape Department of Agriculture (DoA) ❖ Mr Mike Malema – Gauteng Department of Agriculture and Rural Development (GDARD) ❖ Mr Mlondolozzi Ncapayi – Gauteng Department of Agriculture and Rural Development (GDARD) ❖ Mr Mike Chauke – Limpopo Department of Agriculture ❖ Mr Hlawulani Alpha Sibisi – Mpumalanga Department of Agriculture, Rural Development, Land and Environmental Affairs (DARDLEA) 	

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		<ul style="list-style-type: none"> ❖ Ms Happy Phathwa – Mpumalanga Department of Agriculture, Rural Development, Land and Environmental Affairs (DARDLEA) ❖ Mr Pieter Meyer - North West Department of Rural, Environment and Agricultural Development (READ) ❖ Mr Douw Nel – Agricultural Research Council (ARC) ❖ Mr Terence Cupido – Perishable Products Export Control Board (PPECB) ❖ Prof Victor Mmbengwa – National Agricultural Marketing Council (NAMC) ❖ Ms Nditsheni Masikhwa – Tompi Seleki college ❖ Matsatsi Maloka – Tompi Seleki college ❖ Ms Alta Vermaak – DAFF D:ICT SDO ❖ Ms Pakama Matamo - DAFF D:ICT SDO (Secretariat) ❖ Ms Thea Pinkham – DAFF DICT SDO ❖ Mr Modiketse Tshehla – DAFF D:ICT SSS ❖ Mr Samuel Mothoane – DAFF D:ICT SDO ❖ Mr Landa Sisilana – DAFF D:ICT SDO ❖ Mr Ephraim Senamela – DAFF Directorate: Knowledge & Information Management ❖ Mr Walter Kapeng Morobe - DAFF Directorate: Climate Change & Disaster Management ❖ Mr Solomon Matse – DAFF Food Import Export Standards ❖ Ms Yandiswa Citi – State Information Technology Agency (SITA) ❖ Ms Bongeka Rantsatsade – SITA ❖ Ms Phozisa Damane – SITA ❖ Ms Xolani Mbukwa – SITA ❖ Ms Tabisa Pupuma – SITA ❖ Mr Raphael Shai – Business Connexion ❖ Mr David Ramphekwa – Business Connexion ❖ Ms Mahamane Tshabalala – Business Connexion ❖ Mr Sydwell Maqula – ICT Choice ❖ Mr Robert Shelton – Cibecs 	
2.2.	Apologies received	<ul style="list-style-type: none"> ❖ Ms Caddy Hlungwani – DAFF Director: ICT Service Delivery & Operations ❖ Ms Nomsa Zitha – State Information Technology Agency (SITA) ❖ Mr Andrew Bartlett 	
3.	Personalia	<ul style="list-style-type: none"> ❖ Mr Ntombela, DAFF DDG: Corporate Services attended meeting on 16 August, and he introduced himself. ❖ Mr Mike Malema introduced Mr Mlondolzi Ncapayi who is responsible for ICT systems. 	

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4.	Finalisation of Agenda	❖ No new items added.	
5.	Minutes of the previous meeting		
5.1.	Approval of the Minutes	❖ The Minutes of the Meeting held on 9-10 May 2018, were approved.	
5.2.	Matters arising from the previous Minutes:		
5.2.1	Disaster Recovery (DR) Implementation Plans	❖ At a previous meeting it was decided that everyone should submit DR Implementation Plans. ❖ Mr Weir-Smith said only Western Cape submitted their DR information.	
5.2.2	Way forward on Governance / Processes, MSP and Infrastructure (projects)	❖ At the previous meeting it was stated that the project for the year, is the focus on support for Extension Services. Mr Msomi suggested that a NATCCIM meeting be held, possibly with the Provincial Extension Services to assess their business plans before the Pre-NAP meeting at National (which normally takes place in November/December). ❖ The meeting agree that the focus for the year is the ICT Support for Extension Services.	
5.2.3	SITA – redundancy & line upgrades	❖ At previous meetings it was stated that redundancy of data lines in provinces are a concern. ❖ SITA provided a spreadsheet with all data lines in the provinces. DAFF distributed the spreadsheet for PDA's (i.e. NATCCIM delegates) for verification to enable SITA assessment and recommendation.	
5.2.4	National Treasury Telkom directive & new tariffs from April 2017	❖ Document was distributed. ❖ DAFF informed the meeting that the Directive ends in December 2018. Signing new contracts is a challenge – National Treasury is busy with a new engagement with TELKOM.	
5.2.5	Gauteng conservation permit system	❖ Mr Malema said the system went live 1 August 2018 and was working well.	
5.2.7	Import Export System (ISODA) and Border Management Agency	❖ Previously it was said that all documentation discussed with SARS and Home affairs would be resent by Mr. Weir-Smith – this was done.	
5.2.9	ICT performance	❖ Mr Weir-Smith should send everyone an article about performance audit – this was done.	
5.2.10	Gauteng Environmental Impact Assessment System	❖ Previously Ms Sehoole said there should be a way forward with time lines to try to action, and timelines for meeting between Gauteng and other departments (like Environmental Affairs, Science & Technology). ❖ It was decided to request Ms Sehoole to clarify this issue.	

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5.2.11	CASP Funding	<ul style="list-style-type: none"> ❖ Based on discussions at the previous meeting, matters arising are: ❖ ICT and CASP strategic plan alignment to be done – was it done? ❖ Provision of connectivity for Extension Officers/Offices – what is the status? ❖ Standardised CASP plan – were ICT requirements added to it? ❖ Co-signing of the plan – progress? ❖ It was stated that this is a project for rest of year. DAFF CIO personnel to visit other 6 provinces. 	
5.2.12	Business Continuity Planning (BCP)	<ul style="list-style-type: none"> ❖ Previously Ms Sehoole commented that BCP is creeping into ICT space, and suggested it be discussed at next NATCCIM. ❖ It was noted that other provinces run BCP via Risk Management. 	
5.2.13	gCommerce	<ul style="list-style-type: none"> ❖ Previously DAFF obtained National Treasury approval to follow procurement process because gCommerce does not work. Limpopo asked for an example of the submission to request approval for this. ❖ DAFF SCM stopped using the deviation to procure. No procurement has been done since April 2018 as a result ❖ Gauteng (GP) said they had received retraining, they placed one order the previous week, GP thinks it is working now, they will see what happens with the order. ❖ Eastern Cape (EC) said they did not get approval not to use gCommerce, they are forced to use gCommerce but they have not spent any money as a result this year. ❖ Limpopo (LP) issued two orders, but then the service providers declined because they said they did not know about these quotations. When they ask for service providers, they get companies from other provinces, which is unacceptable. ❖ Western Cape (WC) uses quotes on the transversal contract, they are not using gCommerce. They use Western Cape Treasury, who gave approval to proceed. ❖ North West (NW) got approval from Treasury not to use gCommerce. ❖ Mpumalanga (MP) said gCommerce is not working. MP said National Treasury Practice Note no. 5 allows people to contact service providers. ❖ NATCCIM to draft a letter to SITA / National Treasury that there is still a problem with gCommerce. 	*****
5.2.14	SITA (standardisation of Software or Equipment)	<ul style="list-style-type: none"> ❖ Previously SITA said that a department has the right to standardise on a specific brand / product. ❖ DAFF stated that they require ICT to test the market not to just renew existing ICT licenses. ❖ Noted – to be taken off the Agenda. 	

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6.	Presentations		
6.1.	SITA - gCommerce	<ul style="list-style-type: none"> ❖ Presentation by Ms Yandiswa Citi on the SITA gCommerce. ❖ There was a lot of discussion and questions. ❖ SITA stated that Eastern Cape is using gCommerce. Limpopo stated that they have major problems with the system. They tried to procure via gCommerce, in some cases the system displayed service providers from other provinces and none from Limpopo. LP stated that they are unable to spend their budget, but the ICT people are blamed for SITA's failure. ❖ SITA replied that the system allows for a forced award, for instance to a service provider from the specific province. She also said it is the companies' responsibility to get accredited. ❖ DAFF is also struggling with problems with the system. ❖ Eastern Cape said that the requirement is that Microsoft should be procured via gCommerce, but this is not working. It was suggested that SITA write a letter to all departments to indicate that Microsoft should be engaged directly until such time as Microsoft could be procured via gCommerce ❖ There were questions about whether the digital pen was included on the transversal contract mobile devices. SITA said it was not, but if it is a general requirement, SITA could be requested to add it. ❖ Western Cape asked about the discontinued product information not being updated on gCommerce. SITA replied that it was the responsibility of the OEM to inform SITA, and for upgrades so that SITA could do the necessary certification. ❖ Ms Sehoole indicated that there was also heated discussions at GITO regarding problems with gCommerce. ❖ SITA stated that SITA Eastern Cape made a huge effort to resolve problems, and SITA is committed to address issues. 	
6.2.	SITA – Agro Industry Market Intelligence Portal (AIMIP)	<ul style="list-style-type: none"> ❖ Ms Tabisa Pupuma from SITA gave a presentation on the Agro-industry Market Intelligence (AIMIP) system. ❖ This is a system SITA built for the Eastern Cape Department of Economic Development Environmental Affairs and Tourism. The system is being developed further. ❖ The need for the system is because farmers in Eastern Cape tend to not produce the required products, or the required quality or at the right time required by market / consumers. ❖ The system can be accessed via www.eservices.gov.za ❖ The system strives to bring producers in contact with markets (like processors) so that they can provide the required products in demand for consumption. ❖ SITA did not consult with other departments before starting the project. Concerns were raised that this system does not integrate with current and future agricultural systems like AIMS nor the decision support system. There is limited coordination between stakeholders, producers, and 	

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		<p>processors, resulting in rural producers suffering.</p> <ul style="list-style-type: none"> ❖ The system can be accessed via cellular phones. Farmers can use system to publish what they are producing. ❖ There was a question about the stated quality (e.g. if a farmer claims to have a high quality product). SITA replied that there will still be a need for verification of actual product. ❖ Mr Lukhalo stated that DAFF was not consulted. He said this is frustrating because there was Operation Phakisa in Boksburg with different work streams, and the NDIMO desk includes AIMS and some of the functionality presented today. DAFF has set money aside for AIMS, but this system does not integrate with AIMS, or the Extension Suite Online. DAFF is custodian of these projects. ❖ There was a question about how to share information. SITA replied that they should contact the Eastern Cape Department of Economic Development Environmental Affairs and Tourism. 	
6.3.	Business Connexion / Telkom	<ul style="list-style-type: none"> ❖ Ms Imatamani Tshabalala gave a presentation on Telkom and Business Connection. ❖ Mr David Rapekwa gave a presentation on their agricultural solution, including agricultural eco-system. ❖ Their system does Farmer Profile and Farm Land Profile. The system aims to establish an agro-value chain for their clients and partners. If someone has the land profile, they can develop a business plan and apply for a loan. ❖ Users have to pay monthly fee of about R50 for use of the system, the fee depends on which services are needed. 	
6.4.	ICT Choice – Cibecs for endpoint data protection	<ul style="list-style-type: none"> ❖ Mr Makuna introduced ICT Choice, a company that focus on e-mail, backup and security. ❖ Mr Robert Shelton gave a presentation on their Cibecs solution to manage, backup and protect all user data & devices. ❖ Cibecs are releasing a new product for Endpoint Cloud, a hybrid cloud scenario for private cloud, using Microsoft Azure cloud, to create a private cloud vault. This solution includes device and inventory tool, automated backup, data loss encryption, discovery & inventory, geolocation and can wipe devices remotely, while helping with data theft protection, migration and compliance. There is also a discovery tool to identify devices and data on the network. ❖ If a device is compromised they can destroy forensic data, it overwrites the data three times. They geo-locate devices every hour if there is an internet connection. This means an organisation has data theft protection, if person does not connect to network, the system encrypts the data, revokes write. Once data is on the server no-one can access it. ❖ This is a single solution to discover, protect, secure data, and storage. ❖ They are the only African solution, they are Rand based, and they are a registered cryptography provider. ❖ Licensing works on quantities. There is a once off procurement or annual renewal. The license 	

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		per user, for 850 users it costs about R650 each, which includes unlimited remote support.	
6.5.	Discussion after presentation	<ul style="list-style-type: none"> ❖ Everyone agreed that there is a lack of cooperation and integration between different government departments and even different units within a department. This results in a lot of duplication of systems and solutions. ❖ Mr Hlawulani Alpha Sibisi (MP) said government should have guidelines and frameworks for solutions, because there are a lot of different solutions, but government did not identify the requirements for South-Africa and each province. He said government has to control the environment, currently others are controlling the environment. NATCCIM should give guidelines in terms of GWEA, MIOS, MISS, etc. ❖ Mr Tozamile Lukhalo said we have to lead, otherwise we will follow these companies, NATCCIM has to provide guidance. Other people are implementing what we have identified as a requirement. We as NATCCIM must decide how to influence what SITA is doing. ❖ We have to make sure information is in a format that is interchangeable. 	
7.	MSP Coordinated Projects		
7.1.	CASP		
7.1.1	Extension Recovery Plan (ERP) Pillar 5 Progress	<ul style="list-style-type: none"> ❖ Ms Sehoole gave a presentation on the draft ICT ERP Support Strategy, based on engagement with three provinces (Gauteng, Mpumalanga & Kwazulu-Natal). She said the other provinces CIO's wanted to be involved, but they could not get all the other role-players involved, only concerns are Free-State and Northern Cape which does not have a head of IT, but Ms Sehoole will visit Northern Cape. ❖ Mr Lukhalo said he is excited by this strategy, but other provinces should also be consulted, as well as DAFF Extension Services and the Public Sector Forum on Extension Services. ❖ He emphasized that there is a 5 year provincial Extension Services Plan and an Annual Extension Plan, which also caters for Extension Service ICT support, and not just for general ICT in a provincial sense. 	
7.1.2	CASP budget alignment	❖ Not discussed.	
7.2.	Agricultural Information Management System (AIMS)	<ul style="list-style-type: none"> ❖ No new progress to report. ❖ It was decided that the provinces that have paid NAMC, have to decide to write letters to DAFF to request status and request their money back, if they so wish. 	
7.3.	Producer / Farmer Register	❖ Mr Modiketse Tshehla said the DAFF Director-General decided to review the Farmer Register	

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	Project	<p>system.</p> <ul style="list-style-type: none"> ❖ Five workstreams were established to look at existing farm & farmer databases available. ❖ DAFF will look at StatsSA, and request information about systems from Gauteng Provincial Department of Education and South Africa Social Security Agency (SASSA). ❖ This project should impact SOE, industry, provinces & DAFF ❖ There will be a process for data collection and engagement with provinces. ❖ The actual System is the responsibility of the DAFF CIO branch. ❖ There was an initial meeting to come up with action plan and looked at responsibilities for the system. The action plan is for the period August 2018 to March 2019, in order to launch the new system in April 2019. It is supposed to have process to register farmers, and to get data that exists in provinces to be shared, and to capture information not already in government. ❖ He said there are discussions with StatsSA on the classification of farmers, for instance what is smallholder farmers, emerging farmers. The focus is on smallholder farmers. ❖ He emphasized that DAFF would require farmer information from provinces. 	
7.4.	Laboratory Information Management System (LIMS)	<ul style="list-style-type: none"> ❖ Inputs from provinces to this draft submission are awaited. ❖ Mr Weir-Smith said this is still pending. ❖ Previously the ARC indicated they finalised the requirements for the Laboratory Information Management System (LIMS). NATCCIM requested that it be a requirement that DAFF and the provinces be allowed to participate in this contract which could reduce costs and delays. ❖ Mr Douw Nel said their RFI was completed, it still needs to be approved by the committee, then it will go to market. 	
7.5.	Agricultural Disaster & Risk Management System (ADRMS)	<ul style="list-style-type: none"> ❖ Mr Walter Kapeng Morobe said issues were resolved between DAFF and the service provider, there was a problem with the SITA line. ❖ Mr Morobe said he did not attend the previous NATCCIM meetings because he was traveling in the provinces. ❖ He thanked the DAFF ICT people for their assistance to get the system working. He said he visited all the provinces except Gauteng. ❖ He is dealing with roles and responsibilities and office setup for provinces. ❖ He started training in North West and tested the system, it is now fully operational. ❖ The GIS software issues were resolved. He is now working on hardware issues, because it requires specific equipment. They need to procure super-laptops, for which they are waiting for delivery. ❖ There are issues with network connectivity. They will pilot in Northern Cape, Free State and Eastern Cape. There is a challenge with the network, they identified areas where the system should be used, for instance to capture drought information. 	

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		<ul style="list-style-type: none"> ❖ They are rolling out the system. They have to start to capture actual data. ❖ They are interested in Farmer Register information and integration with this project. They have their own farmers whom they have assisted. Northern Cape has a very organised Farmer Register, they have a file for each of the 40,000 farmers. ❖ He said he had started to engage Extension Services to assist; and he had a positive response from them. ❖ Mr Weir-Smith asked about problems in North West, he said the network issues were raised during training. ❖ Mr Pieter Meyer said there is an engagement between Vodacom and the office of the Premier. Vodacom opened an office in the province because it is very rural. He said that their province being under Administration slows down projects and progress. ❖ Mr Weir-Smith said there are current DAFF projects to improve network equipment for Inspection Services to be able to cater for the imports and exports project. The ICT Plan in support of Extension Services should also improve ICT services overall. There is another submission for Farmer Register, that will also bring about an overall improvement. 	
7.6.	Import Export System (ISODA) and Border Management Agency	<ul style="list-style-type: none"> ❖ Mr Weir-Smith gave a brief background. ❖ National Treasury suggested DAFF use a service provider that they have worked with to date such as FruitSA. ❖ Progress in the development of the system by FruitSA has resulted in the creation of test XML files that was received by the Dutch system and European hub, ingested and re-created showing that South Africa is able to create the required certificates/permits which meets international specifications. DAFF-FruitSA hope to do a real consignment between SA and Netherlands in September 2018. ❖ SARS in the meanwhile had suddenly requested DAFF to attend an urgent meeting the previous week. SARS was under pressure from National Treasury to be involved. SARS will provide two web pages that show all agricultural commodities that come in (i.e. imports) and leave (i.e. exports) the country. (Currently SARS only retains consignments for two hours, if DAFF do not inspect consignments within two hours after notice from SARS, the consignment is released without being inspected.) ❖ Western Cape asked about the Business Specifications, Mr Weir-Smith said they do not know what SARS will do, as they had only had two short meetings to discuss what SAR intend doing in the short-term. 	
7.7.	Electronic Document Management System (EDMS) / Enterprise Content Management	<ul style="list-style-type: none"> ❖ Previously it was decided that NATCCIM should draft something for MinTech in this regard to ensure standardisation, economies of scale. ❖ This is still outstanding. 	

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	(ECM) / Fisheries	<ul style="list-style-type: none"> ❖ Ms Boois said their ECM is on Alfresco, it is almost at the final stages. They trained Fisheries users, but they had challenge to train Pretoria users. SITA has stopped the Project because it has passed due dates. The project comes to an end at the end of August after issues with SITA are resolved and Pretoria users have been trained. ❖ She said they plan to officially launch the system, and the users are excited about project. 	
7.8.	Master Systems Plan (MSP) / ICT Plan	<ul style="list-style-type: none"> ❖ Mr Weir-Smith said there was a CGICT Policy Framework Task Team Meeting at DPSA the day before, Ms Hlungwani attended on behalf of DAFF. Mr Weir-Smith gave presentation about what work needs to be done. ❖ Mr Weir-Smith will distribute the information. 	
8.	Governance		
8.1.	Government Information Technology Officer (GITO) Council Matters	<ul style="list-style-type: none"> ❖ Ms Pinkham stated that she attended a GITO Standard Committee on Procurement (SCProc) meeting where they discussed the ICT Expenditure Framework. The DPSA drafted the document, and is requesting inputs. DAFF will distribute the document. 	
9.	New Matters	<ul style="list-style-type: none"> ❖ None. 	
10.	Feedback from different departments & organizations		
10.1.	Department of Agriculture, Forestry & Fisheries (DAFF) - national	<ul style="list-style-type: none"> ❖ Ms Maida Boois gave the presentation. ❖ Ms Pinkham noted that they received a recommendation from SITA within eight months after the procurement request was provided to SITA. This was the fastest SITA procurement they are aware of. ❖ Ms Vermaak noted that with recent protests actions, some DAFF buildings were burnt down. She stated that such situations highlights the importance of having proper disaster recovery. ❖ Ms Emelda De Bruyn asked about the audit findings of the ICT Plan. Ms Boois said there were identified requirements but there are no funds to develop these systems. Ms De Bruyn said they only place requirements on their ICT Plan if there are funds. Ms Boois said Fisheries have funds so sometimes they are able to fund systems. At DAFF all requirements are listed on the ICT Plan so that they know what they need to do when funds become available. 	
10.2.	Gauteng	<ul style="list-style-type: none"> ❖ Mr Mike Malema gave the presentation. ❖ Ms Sehoole requested that Mr Senamela should talk to Mr Malema about digitization to share experiences and give a report at the next NATCCIM. 	


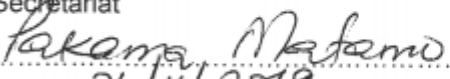
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		<ul style="list-style-type: none"> ❖ Mr Weir-Smith asked about patch management / release management. PPECB said they do it monthly, he will send their procedure. Mr Samuel Mothoane asked that they also share what software they are using, and how are they doing performance management. PPECB is using Microsoft Management Suite, Operations Management and Intune for mobile, Gauteng uses the same. There was a question about applications. PPECB indicated that for applications everything is done through SCC, developers will pick up any issues. For the end user devices, they patch, because that is the weakest point. Ms Maida Boois asked that they share their policy about destroying USB's. ❖ Western Cape uses WSUS for patch management, for servers they first use test environment, then they deploy in the live environment. ❖ There was a question about the government big data conference that Mr Malema attended. He stated that the attendance was very poor with less than 10 people, mostly the presenters. He said the poor attendance was probably because the date was changed twice. It was also noted that it was expensive. ❖ SITA is fronting for BCX/Telkom actually with regards to cloud offerings ❖ Net-Trace roll-out in progress 	
10.3.	Mpumalanga	<ul style="list-style-type: none"> ❖ Mr Hlawulani Alpha Sibisi gave the presentation. ❖ Ms Boois commented that DAFF wanted to use Invoicing system of StatsSA, but on investigation, it was found that the processes were very different. They decided to develop a system internally, and they are currently doing functional requirements. ❖ Mr. Sibisi stated he will send his team to DAFF to learn and share information. ❖ There was a comment that CASP money should be managed, Mr Lekhalo said it is Mpumalanga that submit a business plan, DAFF has to do monitoring and evaluation but there is a huge responsibility of each province to invest and monitor the funds. He said it is a real problem with CASP, he said the implementers have to take responsibility. ❖ Mr Sibisi clarified that he thinks they require a Project Management solution to monitor spending of funds like CASP and that DAFF should have a centralised system so that all rvinces can share and have information available if their servers go down (fail-over to DAFF). ❖ Ms De Bruyn said they also use a Microsoft platform for Project Management, and they are still enhancing it. Mr Weir-Smith said they previously used Open Source product and it worked. Mr Floris Huysamer said previously ARC's whole accounting system was a Project Management system, he said that system was able to properly cost a project. Mr Weir-Smith said DAFF should talk to Mr Douw Nel from the ARC. 	
10.4.	Eastern Cape	<ul style="list-style-type: none"> ❖ Ms Xoliswa Skondo gave the presentation. ❖ The ICT plan will be reviewed in 2019 ❖ eLeave system is working and developing eMemo system and the www.drddar.gov.za/ec shares 	

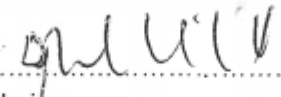
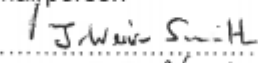
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		<p>information on Dohne.</p> <ul style="list-style-type: none"> ❖ EC have revived SpiSys because AIMS not in place and smart-pens not being used ❖ There was discussions about batch processing of information to upload data into PERSAL. ❖ Ms Sehoole said DAFF developed an eLeave system, but did not proceed due to restrictions because of IFMS, she asked how did EC get approval for this. Ms Skondo said National Treasury did not want them to buy, but they did not have a problem if there is no financial implication, so they developed the solution. ❖ Ms Skondo said they are also developing an eMemo system for submissions. ❖ Mr Weir-Smith asked about the ICT Plan for Extension Services, she said it was not yet completed. 	
10.5.	Kwazulu-Natal	<ul style="list-style-type: none"> ❖ Not present at the meeting & no report received. 	
10.6.	Western Cape	<ul style="list-style-type: none"> ❖ Mr Johann Diener gave the presentation. ❖ Mr Walter Morobe asked about the Disaster Management System in Western Cape. Mr Diener said they had an old system in Dbase, they were requested to rewrite it as a web-enabled system. Mr Weir-Smith said Mr Morobe should engage them off-line as there was a lot to discuss. ❖ The Agricultural database uses PowerBI (Excel) and hope it can help combine the spreadsheets. ❖ Wireless Network received spectrum license for the WC in the 11Ghz range and cost R14000.p.a. point-to-point for Cape Town to Elsenburg. If it was in a rural area it would cost R2000.p.a. The whole province is covered by 300 radios on high-sites 	
10.7.	Limpopo	<ul style="list-style-type: none"> ❖ Mr Mike Chauke gave the presentation. ❖ Mr Weir-Smith noted that SCM and SITA are delaying the work of ICT; ❖ Regarding the funding of ICT Plan, the chairperson said that at DAFF they identified funded projects, which is the priority projects and are included in the ICT plan. 	
10.8.	North West	<ul style="list-style-type: none"> ❖ Mr Pieter Meyer gave the presentation. ❖ New Project called NIPAS system ❖ There is a Permit system for game farmers and Limpopo is also using it and system originates from NC. ❖ 	
10.9.	Free-State	<ul style="list-style-type: none"> ❖ Not present at the meeting & no report received. 	
10.10.	Northern Cape	<ul style="list-style-type: none"> ❖ Not present at the meeting & no report received. 	

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10.11.	State Information Technology Agency (SITA)	<ul style="list-style-type: none"> ❖ See presentations from SITA. ❖ HOD of SITA for Eastern Cape said it is a revelation for them to attend NATCCIM. He acknowledge that there are challenges, but in their province, they are starting to address issues. ❖ He said it is important for national attendance of SITA at NATCCIM, he said that it is quite beneficial. ❖ He said there is a continuous commitment to support departments, he hopes they will work together in future. 	
10.12.	Perishable Products Export Control Board (PPECB)	<ul style="list-style-type: none"> ❖ Mr Terence Cupido gave the presentation. ❖ Ms Sehoole asked that they share experiences from their security penetration tests. Mr Cupido replied that this was their first one. They intend to do it twice a year. Their auditors will do the external test. Ms Sehoole said State Security Agency (SSA) can also do this test. ❖ PPECB said their data caters for POPI & GDPR because it can only be accessed via systems and it is role based because it is encrypted. The chairperson asked PPECB to share their legal pinions / documents on this matter. 	
10.13.	National Agricultural Marketing Council (NAMC)	<ul style="list-style-type: none"> ❖ They do not have anything to report. 	
10.14.	Agricultural Research Council (ARC)	<ul style="list-style-type: none"> ❖ Mr Douw Nel gave the presentation. ❖ ARC had a qualified audit last year and working on , audit improvement plan. ❖ The LIMS RFI document is complete and will be sent to their DITC for approval. Includes the option for DAFF and provinces to participate and the document once approved will be shared ❖ ARC undertook contract review which reduced costs by up to 40% due to review ❖ ARC have a Mobile app – ARCHUB and caters for Research areas, WeatherAPP, Netherland mobile app, ground moisture. ❖ SANREN network and there has been a renewed engagement, they help to get other sites involved, and fibre to CEDARA, PE, Vredenburg. 	
10.15.	Sectoral Colleges	<ul style="list-style-type: none"> ❖ Mr Mike Chauke said the infrastructure rollout was done in Limpopo. They still have to do the migration to new environment, DAFF to assist. ❖ Mr Mothoane said they also discussed the issue of licences for VMware, because the licenses expired. Mr Chauke said they need assistance from Mr Mothoane for official notification about this. 	
11.	General / Closing Remarks	<ul style="list-style-type: none"> ❖ Ms Skondo thanked everyone for attending NATCCIM. She said it was a stimulating meeting with a perfect mix of people. She thanked Mr Ntombela for taking time to attend the meeting. She thanked Mr Lukhalo for challenging NATCCIM, and requested that he attend future meetings as well. 	

ITEM	SUBJECT	DISCUSSION/DECISION	ATTENTION OF
		<ul style="list-style-type: none"> ❖ Mr Ntombela thanked Eastern Cape for hosting the meeting. He said it was an interesting meeting. ❖ Mr Ntombela requested that NATCCIM focus on identifying a Project Management solution. He said there is pressure that when money is transferred to provinces, and provinces claim that money was spent, then DAFF has to account at Parliament without being able to verify what was done. He said an electronic system could assist and identify problems when they start to happen. DAFF cannot escape accountability. He requested that NATCCIM come up with a solution. ❖ Mr Ntombela said the Farmer Register is also a burning issue as there is no national database to be able to identify small holder farmers who were supported. ❖ Mr Ntombela said he will try to attend the November NATCCIM meeting. 	
12.	Proposed dates and venues for future meetings for 2016	<ul style="list-style-type: none"> ❖ Proposed dates and venues for future meetings: <ul style="list-style-type: none"> ○ 14 & 15 November 2018 – Pretoria ○ May 2019 – SITA? ○ August 2019 – Limpopo? ○ November 2019 – WC? Or NC 	
13.	Closure & Adjournment	<ul style="list-style-type: none"> ❖ The meeting adjourned at 2:45. 	

These minutes are a true reflection of the meeting held and is hereby certified as true and correct.


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Secretariat

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Date: 21/11/2018


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Chairperson

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Date: 21 Nov 2018