

Draft AGENDA

NATIONAL COORDINATION COMMITTEE FOR INFORMATION MANAGEMENT (NATCCIM) MEETING

Date: 19 & 20 August 2015

Time: 9h00 to 16h00

Venue: Department of Health, Board room

1. **Opening and Welcome – 19 August 2015**
2. **Attendance/Apologies**
3. **Personalia**
4. **External Presentation**
 - 4.1. **North West Governance**
 - 4.2. **EDMS – North West**
 - 4.3. **EDMS – DAFF -D:SSS**
5. **Finalization of the Agenda**
 - 5.1. Agenda flow discussion
6. **Approval of previous minutes**
 - 6.1. Matters arising (will draft)
 - 6.2.
7. **Feedback from role-players** (see suggested format below).
 - 7.1. Gauteng
 - 7.2. Free State
 - 7.3. Mpumalanga
 - 7.4. Limpopo Province
 - 7.5. North West Province
 - 7.6. Northern Cape

- 7.7. Eastern Cape
- 7.8. Kwazulu-Natal
- 7.9. Western Cape
- 7.10. SITA
- 7.11. Perishable Products Export Control Board (PPECB)
- 7.12. Agricultural Research Council (ARC)
- 7.13. Landbank
- 7.14. Onderstepoort Biological Products (OBP)
- 7.15. National Agricultural Marketing Council (NAMC)
- 7.16. Department of Agriculture, Forestry & Fisheries (DAFF) (National)
- 7.17. ...

8. MSP coordination (Projects) 20 August 2015

- 7.1** AIMS Systems
- 7.2** Sectoral Colleagues
- 7.3** Disaster Management System
- 7.4** Import-Export System (I-SODA)
- 7.5** AGIS/DAFF GIS
- 7.6** Laboratory Information Management System (LIMS)
- 7.7** Micro Combud System (Western Cape)
- 7.8** EDMS/KIMS
- 7.9** ...

9. New Matters

- 9.1. ...Discussion on systems currently in used**
- 9.2. ...

10. Date of next meeting –

Proposed dates and venues for meetings for 2015:

- ❖ 18 & 19 November 2015 at Gauteng (PDA)
- ❖ 18 & 19 May 2016 – DAFF

❖ 17&18 August 2016 – Freestate

❖ 16 &17 November 2016 - Mpumalanga

11. Closure and adjournment

Suggested report-back format to be used.

Report back from role-players must be emailed before NATCCIM .

(This will allow all attendees to consciously engage each other and help the secretariat as well as improve information sharing and the flow of the meetings).

Organisation name		Representative's name	
No.	Item	Comment/status	
1.	Master System Plan <i>Present all systems currently used</i>	1.1 MSP Approval Date: 1.2 Last update date:	
2.	New projects / Initiatives		
3.	Infrastructure (h/w, s/w, security, networks)		
4.	Budget	Enough	<input type="checkbox"/>
		Challenges	<input type="checkbox"/>
5.	Auditor's report		
6.	MPAT + CGICT		
7.	DITC (Is it working?)		
8.	Other		