



DEPARTMENT: AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

OFFICE OF THE CHIEF REGISTRAR OF DEEDS
Private Bag X918, Pretoria, 0001; Tel: 012 338 7000

THE TABLE OF ENQUIRIES AND REPLIES FOR BID NO. DALRRD (CRD-01) 2021-22

NO	ENQUIRER	DATE OF ENQUIRY	NATURE OF ENQUIRY	THE REPLY TO ENQUIRY	THE DATE OF REPLY
1	Karabo Masilo	26 April 2021	Is the DRAFT A POLICY ON THE TRANSFORMATION OF THE DEEDS REGISTRATION LEGISLATION is an RFQ or tender ?	It is a tender	26 April 2021
2	Mpho Siaga	26 April 2021	<ol style="list-style-type: none">1. What is the actual value of this tender in words?2. What is the actual timeline that the Department is looking at for completion of all the tasks related to the tender?	<ol style="list-style-type: none">1. In terms of the applicable tender prescripts, I am not permitted to disclose to prospective service providers any amount that may be construed as the actual value of a tender.2. The actual timeline is something that will be informed by successful bidder's project execution plan and a subject of agreement with the successful bidder in terms of a Service Level Agreement.	28 April 2021

			3. Does the fact that one is not a conveyancer automatically result in disqualification from this particular tender? The question arises as I have led many projects relating to property transactions without being a conveyancer.	3. The fact of not having a Conveyancer as part of the proposed project team leads to automatic disqualification, as that is a requirement in terms of the terms of reference.	
3	Jerome	5 May 2021	General Nature and number of submission Is a single copy of the submission sufficient?	Yes, a single original tender offer/proposal will suffice.	6 May 2021
			General Development of required policy Policy developed in South Africa follows a prescribed process which embraces the concepts of a Green and subsequent White Paper. Are we correct in assuming that the methodology to be embraced is that suitable for the development of a Green Paper?	: In terms of paragraph 10(iii), on page 33 of the bid, the requirement is that a bidder must submit a <u>"Proposed methodology on how best this project can be executed to achieve the objectives of this assignment"</u>. It is thus the prerogative of a bidder to make a call as to whether the methodology for a green paper is the best methodology to execute the objectives of the assignment or not	
			In the event of a conflict between this document and the general conditions of contract which are also to be signed which takes precedence?	The provisions in the Bid Document shall prevail as stated in the covering page of the General Conditions of Contract.	
			6 of 57 Use of original forms Must the forms be filled in by hand or can electronic versions of the forms be used and then submitted as specified i.e. can we type in our response using your forms?	Forms must be filled by hand.	
			8 of 57 Payment milestones The payment milestones do not accurately reflect traditional Green Paper development steps. Is there scope to amend these milestones to	: There is no scope to amend the milestones.	

			more accurately reflect the level of effort required to develop a Green Paper capable of being gazetted? :		
			33 of 57 Acceptance of the DALRRD Supply Chain Management general contract conditions. Where can a copy of these conditions be found?	A copy can be found at National Treasury.	
			34 of 56 11.2 states only EMEs or QSEs may submit a proposal Please confirm that no other entities may apply	11.2 does not state only EMEs or QSEs may submit a proposal as postulated by you. All what 11.2 states is that bidders submitting proposals must be an Exempted Micro Enterprise or Qualifying Small Business Enterprise. Thus I am not in a position to confirm that no other entities may apply, as requested by you.	
			35 of 57 Ability and capability proof letter • We believe that policy should be interpreted widely to include not only formal Green and White Papers but also diagnostic reports, options reports, business cases and legislative reviews. Is our understanding correct?	The applicable values referred to in 12.4 of the bid relate to the experience that a bidder should prove and not beliefs of a bidder regarding interpretation of policy, thus I am not in a position to confirm the correctness or not of your understanding.	
			• If this wider understanding of policy experience is correct then many of these documents (work products) are provided to client organs of state but are not available for public dissemination. We may not release these policy reports without the consent of organs of state which may prove difficult. May we reference the documents, obtain a supporting	The requirement is that a bidder must attached a copy of the policy it had developed as proof of having developed such policy as well as contactable references.	

			letter and then if you want to see copies you agree to this with the specific organ of state?		
			Green papers and White papers are published in government gazettes and are easily available. However these documents are extremely bulky – may we simply enclose appropriate references and not provide hard copies?	The requirement is the submission of the policy itself and not a green paper or white paper relating to such policy.	
			33 read with 35 and 36 of 57 there is a requirement that at least 3 project team members must be allocated and their respective tasks and suitability explained but the marking allocates points only for the project leader Will marks also be allocated according to the experience and qualifications of other team members or only the project team leader? If so please clarify any weighting in this regard.	Marks will be allocated as per the scoring guideline provided on Page 36 of the Bid Document	
			35 and 36 of 57 Company qualifications Team members may have acquired experience while working for a different entity. Is it permissible to use this experience in the current assignment as long as appropriate references are provided?	The experience referred to in the Evaluation Criteria is not for individuals but an Entity (Company). With regard to individual's experience, the CV and qualifications of the team leader shall be considered as specified on the second functionality evaluation criteria.	
			35 and 36 of 57 Project team leader qualification requires certificate, diploma, degree etc in policy and legislation development We are unaware of specific degrees in this area. Would other degrees which	A law degree will suffice.	

			would assist in policy and legislation development be acceptable. For example, a law degree?		
			35 and 36 of 57 Project team leader point allocation qualification Are points simply allocated for team leadership positions generally or does the team leadership role need to have been in respect of similar projects?	Team leadership must be in respect of similar projects.	
			39 of 57 14.8 and 14.9 seem to imply that the winning bidder will be located in Gauteng May entities from outside of this Province apply? :	Yes, the Bid is open to all persons (natural and juristic) to apply. Gauteng is the primary location where the Office of the Chief Registrar of Deeds is located, and the service will mainly be rendered in this location. Entities located outside Gauteng should take into consideration that the nature of work may require meetings or presentation to take place within the stated Province as and when required, and there the travelling costs should be incorporated as part of the Bid Offer.	
			Given the presence of COVID 19 it is anticipated that most meetings will be convened by way of electronically facilitated meetings such as Teams or similar. Is this acceptable?	Meetings will be convened in compliance with applicable COVID 19 regulations.	
4	Erica Emdon	5 May 2021	1. What budget has been allocated to this piece of work?	1. In terms of the applicable tender prescripts, I am not permitted to disclose to prospective service providers any amount that may be	6 May 2021

			<ol style="list-style-type: none">2. What is the time frame for delivering the final report? 3. Is there a team in the department/or key staff member overseeing the work?	<p>construed as a budgeted amount for the tender.</p> <ol style="list-style-type: none">2. The actual timeline is something that will be informed by successful bidder's project execution plan and a subject of agreement with the successful bidder in terms of a Service Level Agreement. 3. There is a team that is overseeing the work.	
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