



## AGRIBEE FUND APPLICATION FORM

**The objective of the AgriBEE Fund are as follows:**

- To promote entry and participation of previously disadvantaged individuals in the entire agricultural, forestry and fisheries value chains, through provision for funding to:
  - Acquire equity (shares) in viable and sustainable enterprises including vertically integrated enterprises (agro-processing) in the agriculture, forestry and fisheries sectors; and
  - Promote enterprise development initiatives through value add and agro-processing.
- To ensure that there is an increased number of previously disadvantaged people who own, manage and control sustainable enterprises in the agriculture, forestry and fisheries sectors and that there is improved participation by black designated groups as stated in the respective sector codes, namely unemployed black people, black youth, black people who are persons with disabilities, black people living in rural and under developed areas, black women, black military veterans and farm workers, throughout the respective sector's value chains.

**Please note the following:**

- The information provided on this application shall be kept strictly confidential and will be used for the purpose of this application only.
- Incomplete applications will not be processed and will be returned to the Provincial Department of Agriculture/applicant. Kindly refer to the checklist (Annexure 1) at the back of this application form for minimum documents required to accompany this application.
- Applications to be submitted to the nearest Provincial Department of Agriculture.
- Should you require further information with regard to the AgriBEE Fund, please visit the nearest Provincial Department of Agriculture or alternatively, the following website:  
***<http://www.daff.gov.za/daffweb3/Resource-Centre>***

**The following exclusions should be noted when applying for the fund:**

- Purchasing of farms and farming/ forestry / fishing infrastructure at primary level.
- 100% acquisition of a business at initial investment by the applicant.
- Applicants who are not involved in the sector in terms of farming, fishing and forestry activities.
- Government and Land Bank employees as well as politicians.

FOR OFFICE USE ONLY					
Received by		Date		Resubmission (Y/N)	
Have all documents as per the checklist submitted? (Y/N)				Qualify /Meet criteria (Y/N)	
PROGRESS (Y/N)					
Referred back to the province	Undergoing internal assessment		Awaiting additional documents	Presented to the Committee	
Recommended for due diligence	Recommended for approval		Approved		

# SECTION A: COMPANY INFORMATION

(To be completed by applicant/s)

## COMPANY DETAILS

CIPC Registered Name													
Trading Name													
Main Business Activity(s)													
Type of Business (e.g. Pty (Ltd), Cooperative, Trust, CC, etc)					Industry (Sector)								
Registration Number					Registration Date	D	D	M	M	C	C	Y	Y
VAT Registration Number					Tax Reference Number								
Period in Business													
Telephone Number	( )	-					Fax Number	( )	-				
E-mail Address													
Physical Address													
											Code		
Postal Address													
											Code		
Province													
Local Municipality													
District Municipality													
Location (Area)													
Number of Beneficiaries	Total		Number of current employees				Permanent						
	Women						Casual						
	Youth		Number of new jobs to be created				Permanent						
	Persons with disabilities						Casual						
	Military veterans												
	Farmworkers												

## CONTACT PERSON FOR THE APPLYING ENTITY

Title(Prof/Dr/Mr/Ms)		Surname		Name(s)	
Designation / Role					
Contact Number (s)	Cell ( )	-	Tel ( )	-	Fax ( ) -
E-mail Address					

## CONDITIONS FOR FUNDING (please respond by ticking the appropriate box)

Is/are the applicant(s) Black South African(s) citizen with a valid identity document(s)	Yes	No
Is the business 100% black owned?	Yes	No
Has the business been operating for at least the past recent three (3) consecutive years	Yes	No
Are there Government or Land Bank employees or politicians in the applying entity?	Yes	No
What is the current annual turnover of the applying entity?	R	

## SECTION B: EQUITY DEALS ONLY

(Note: the applicant must have been operating in the sector for, at least, the past recent three (3) consecutive years)

### APPLYING ENTITY

Investment required for the total transaction	R		
% Stake Currently Owned (by the applicant)			
% Stake required for the total transaction			
Breakdown of % stake and investment required from different institutions/ funders	AgriBEE Fund	%	R
	Other (please specify)	%	R
Monetary Value of Stakes	Other (please specify)	%	R
Please specify if the commodity of the applicant is in line with that of the entity in which the investment is intended			
Describe the business relationship between the applicant and the empowering partner			

### ENTITY WHERE INVESTMENT IS INTENDED

CIPC Registered Name												
Trading Name												
Main Business Activity(s)												
Type of Business				Industry (Sector)								
Registration Number				Registration Date	D	D	M	M	C	C	Y	Y
VAT Registration Number				Tax Reference Number								
Period in Business												
Telephone Number	( )	-		Fax Number	( )	-						
E-mail Address												
Physical Address												
Postal Address											Code	
Postal Address											Code	
Province												
Local Municipality												
District Municipality												
Location (Area)												

### CONTACT PERSON FOR THE EMPOWERING ENTITY

Title(Prof/Dr/Mr/Ms)		Surname		Name(s)	
Designation / Role					
Contact Number (s)	Cell ( )	-	Tel ( )	-	Fax ( ) -
E-mail Address					

## SECTION C: VALUE ADDING / AGRO-PROCESSING DEALS ONLY

(Note: the applicant must have been operating in the sector for, at least, the past recent three (3) consecutive years)

### START-UP AND EXISTING VALUE ADDING / AGRO-PROCESSING BUSINESS (ES)

Investment required for the total transaction	R		
Breakdown of investment required	AgriBEE Fund	R	
	Other (please specify)	R	
	Other (please specify)	R	
Purpose and / or utilisation of the funds (Cost breakdown per items) is as follows:			
No.	ITEM	COST BREAKDOWN	FUNDER
1.			
2.			
3.			
4.			
5.			
6.			

### ENVIRONMENTAL IMPACT ASSESSMENT REPORT (EIA)

Would EIA be required in terms of the schedules provided in the National Environmental Management Act 107 of 1998?	Yes	No
If EIA was conducted, has the report been provided?	Yes	No

## SECTION D: DECLARATION BY THE APPLICANT/S

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This is to certify that,

I/We..... (Name & Surname)..... (Capacity) representing..... (Legal Entity) declare that, all the information provided by me/us as applicant/s on this form is true and correct and that all the necessary documents required to process this application are attached as per the checklist appended to this application. Furthermore, should this application be successful, I/We will be able to pay own contribution of R..... (Amount).

APPLICANT								
Surname								
Full Name (s)								
Designation and / or role								
Contact details	Cell ( )	-	Tel ( )	-	Fax ( )	-		
E-mail address								
Signature								
Place								
Date	D	D	M	M	C	C	Y	Y

***NB: Please note that incomplete applications will not be processed and will be returned to the Provincial Department of Agriculture/applicant.***

## SECTION E: TO BE COMPLETED BY THE RELEVANT PROVINCIAL DEPARTMENT OF AGRICULTURE

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RELCIPIENT OFFICIAL FROM THE PROVINCIAL DEPARTMENT OF AGRICULTURE															
<b>Surname</b>															
<b>Full Name (s)</b>															
<b>Designation and / or role</b>															
<b>Contact details</b>	Cell (    )	-	Tel (    )	-	Fax (    )	-									
<b>E-mail address</b>															
<b>Signature</b>															
<b>Place</b>															
<b>Date</b>	D		D		M		M		C		C		Y		Y

Does preliminary assessment suggest that this application fits the criteria for funding	Yes	No
Have all the minimum required documents as per the checklist attached as Annexure 1 to this application form been appended.	Yes	No
Comments if any?		

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## ANNEXURE 1: CHECKLIST FOR NEW APPLICATIONS (Please tick the appropriate box)

EQUITY DEALS	✓	AGRO-PROCESSING / VALUE ADDING DEALS	✓
Completed and signed application form		Completed and signed application form	
Business plans for both the applicant(s) and the entity offering shares		Business plan of the applicant(s)	
CVs of Directors / Shareholders / Trustees for both the applicant(s) and the identified partner(s)		CVs of Directors / Shareholders / Trustees	
Verify if the applicant is directly linked in the commodity / industry in which they want to invest		Valid ID copies of the applicant(s) (Certified by the Commissioner of Oath at SAPS)	
Valid ID copies of the applicant(s) and identified partner(s) (Certified by the Commissioner of Oath at SAPS)		Registration certificates of the applicant(s)	
Registration certificates for both applicant(s) and identified partner(s)		Constitutional and / or founding documents must be provided such as Memorandum of Incorporation	
Constitutional and / or founding documents must be provided such as Memorandum of Incorporation		Recent three (3) year consecutive audited financial statements (Balance sheet, income and cash flow statements) for applicant(s)	
Recent three (3) year consecutive audited financial statements (Balance Sheet, Income and Cash Flow statements) for both applicant(s) and identified partner(s)		Off take agreement(s) / letter(s) of intent / market plan	
Valid original Tax clearance certificates for both applicant(s) and identified partner(s)		Valid original Tax Clearance certificates for applicant(s)	
Shareholder's certificates		Letter of support from the relevant Provincial Department of Agriculture endorsed by the Head of Department	
Letter of intent from the identified partner		Environmental Impact Assessment (EIA) where applicable	
Letter of support from the relevant Provincial Department of Agriculture endorsed by the Head of Department		Plans/ designs/ specifications/ quotations for the cost items	
Off take agreement(s) / letter of intent / market plan		Declaration by the applicant(s) committing to pay own contribution	
Sellers independent business valuation report		Annual returns by CIPC ( to verify status of the enterprise)	
Declaration by the applicant(s) committing to pay own contribution		Trust deed for farm workers scheme	
Trust deed for farm workers organised into a Trust		5 year financial projections	
Annual returns by CIPC (to verify status of the enterprise)			
Partnership agreement the applicant and identified partner(s)			
5 year financial projections			

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